

**Board of Trustees**  
**Hollis Social Library**  
**September 9, 2025**  
**Library Meeting Room**  
**7 pm**

Trustees present: Sarah Booth, Merle Carrus, Amy Kellner, Jonie LaBombard, Laurel Lang

Trustees absent: Kathryn Begley, Tom Jagatic,

Trustees attending via video conference:

Also present: Tanya Griffith, Library Director; Erin Hagen Hubbard, Select Board

1. The meeting was called to order at 7:00 pm.

2. Correspondence

Janae Keller has given her resignation as Circulation Assistant.

2. Secretary's Report – Jonie LaBombard

The public and non-public minutes are approved.

3. Treasurer's Report – Sarah Booth

There's a slight change to the format for monthly reporting of restricted and non-restricted gifts. Expenses are on track.

<b>Motion</b>	To accept the Treasurer's Report		
<b>Made by</b>	Laurel Lang	<b>Seconded by</b>	Merle Carrus
<b>Vote</b>	Unanimous		

4. Library Director's Report – Tanya Griffith

Tanya reviewed her report. The organization of New Adult Fiction by genre will continue.

<b>Motion</b>	To accept the following donations: \$119 from the Donation Jar; \$100 from Kerren Bundy; \$1,141.91 from the trust fund		
<b>Made by</b>	Merle Carrus	<b>Seconded by</b>	Sarah Booth
<b>Vote</b>	Unanimous		

5. As of January 1, a new bill will allow parents or guardians to see their child's borrowing records. We will have to update our policy.

6. The Memorandum of Understanding between the Library and the Town is up as a Google Doc. Trustees are requested to review it and add any comments or questions. We will discuss it at the next meeting.

7.

<b>Motion</b>	To approve the hiring of Tessa Bemis as a Library Page for 4 hours/week		
<b>Made by</b>	Laurel Lang	<b>Seconded by</b>	Merle Carrus
<b>Vote</b>	Unanimous		

8. The bids for carpeting and painting and a general contractor are much higher than the \$85,000 previously estimated. Tanya will put the bids out separately and she will be the project manager.

9. 320 children participated in the Summer Reading Program. There will be a Wrap-Up Dinner for library staff and trustees on 9/29 at 5:30.

10.

<b>Motion</b>	To close the library until 1:30 pm on October 8 for a professional development day from 9 am to 1 pm.		
<b>Made by</b>	Merle Carrus	<b>Seconded by</b>	Laurel Lang
<b>Vote</b>	Unanimous		

11.

<b>Motion</b>	To approve the draft budget pending any updated guidance from the Select Board		
<b>Made by</b>	Sarah Booth	<b>Seconded by</b>	Merle Carrus
<b>Vote</b>	Unanimous		

12.

<b>Motion</b>	To request the required 6% disbursement from the Rideout Trust		
<b>Made by</b>	Sarah Booth	<b>Seconded by</b>	Laurel Lang
<b>Vote</b>	Unanimous		

13. Tanya will discuss our Use and Behavior Policy with Town Counsel with regard to HB 143.

The trustees expressed their gratitude to the library staff for their management of the situation.

14.

<b>Motion</b>	To adjourn the meeting at 8:01 pm.		
<b>Made by</b>	Merle Carrus	<b>Seconded by</b>	Laurel Lang
<b>Vote</b>	Unanimous		

Respectfully submitted,

Jonie LaBombard

Secretary