

Board of Trustees

Hollis Social Library

November 18, 2024

Trustees present: Sarah Booth, Merle Carrus, Tom Jagatic, Amy Kellner, Jonie LaBombard, Laurel Lang

Trustees excused: Jennifer Squires, Merle Carrus

Trustees attending via video conference:

Also present: Tanya Griffith, Library Director

1. The meeting was called to order at 7:00 pm.

2. Public Input

The meeting was opened for public comment at 7:00 pm. There was none.

3. Secretary's Report – Jonie LaBombard

The minutes of the October 7, 2024, meeting were accepted as submitted.

4. Treasurer's Report – Sarah Booth

Finances are on track. Utilities are currently under the budgeted amount, and gifts are more than budgeted.

Motion	To accept \$3,846.50 as the annual required disbursement from the Rideout Trust.		
Made by	Sarah Booth	Seconded by	Tom Jagatic
Vote	Unanimous		

Motion	To accept the Treasurer's Report as submitted.		
Made by	Laurel Lang	Seconded by	Jonie LaBombard
Vote	Unanimous		

6. Library Director's Report -

Tanya reviewed the Director's Report. 265 people attended the Trunk-Or-Treat event on Halloween and 534 people visited the library during Trick-Or-Treating. The Minuteman Alarm Company now monitor the library's alarm system.

7. The trustees discussed two reports on the condition of the dome, one done via drone and one by a visual inspection. Since there are no current issues, no action will be taken at this time.

8. Tanya and Sarah attended budget meetings with the Budget Committee and Select Board.

The Select Board agreed to use \$30,665.02 of the town's ARPA money for the library basement water mitigation issues. Tanya will get three bids. A contract needs to be signed by the end of December to encumber the funds. The warrant article amount will be adjusted.

10.

Motion	To accept the \$1,795.00 bid from Telephone and Network Technologies for the installation of a 360-degree exterior camera.		
Made by	Laurel Lang	Seconded by	Tom Jagatic
Vote	Unanimous		

11. Various suggestions for a staff appreciation holiday event on a Sunday in December were discussed.

12.

Motion	To hire Amalia DiTrolio as a Library Page and Emma Abate as a 6 hours/week Circulation Assistant.		
Made by	Laurel Lang	Seconded by	Sarah Booth
Vote	Unanimous		

13.

Motion	To accept the list of 2025 holiday closings as submitted.		
Made by	Tom Jagatic	Seconded by	Sarah Booth
Vote	Unanimous		

14.

Motion	To adjourn the meeting at 7:51 pm.		
Made by	Sarah Booth	Seconded by	Laurel Lang
Vote	Unanimous		

Respectfully submitted,

Jonie LaBombard

Secretary