

DRAFT

Board of Trustees

Hollis Social Library

June 9, 2025

Library Meeting Room

7 pm

Trustees present: Kathryn Begley, Merle Carrus, Tom Jagatic, Amy Kellner, Jonie LaBombard, Laurel Lang

Trustees absent: Sarah Booth

Trustees attending via video conference:

Also present: Tanya Griffith, Library Director

1. The meeting was called to order at 7:00.

2. Public Input: Greg Lennartz is still interested in discussing options for the Farley Building with various groups.

3. Correspondence – Tanya received a letter of resignation from Library Page Chloe Gisetto. The board authorized Tanya permission to advertise for a replacement.

4. Secretary's Report – Jonie LaBombard

The May minutes were approved.

5. Treasurer's Report – Sarah Booth

Motion	To accept the Treasurer's Report as submitted.		
Made by	Merle Carrus	Seconded by	Kathryn Begley
Vote	Unanimous		

6. Library Director's Report –

Tanya reviewed the Director's Report.

Motion	To accept the following donations: \$3,150 from the Friends of the Library for Kids Summer Reading; \$3,150 from the Friends of the Library for Teen Summer Reading; \$475 from the Friends of the Library for Boston Children's Museum Pass.		
Made by	Laurel Lang	Seconded by	Tom Jagatic
Vote	Unanimous		

7.

Motion	To set the meeting schedule for 2025-26: second Tuesdays from September through June, with the exception of November which will be the second Monday.		
Made by	Merle Carrus	Seconded by	Kathryn Begley
Vote	Unanimous		

8. The board discussed potential changes to library policies if HB 273 is signed by the governor.

9.

Motion	To accept the Homebound Delivery Policy.		
Made by	Merle Carrus	Seconded by	Laurel Lang
Vote	Unanimous		

10.

Motion	To accept the amended job description for the Circulation Assistant policy.		
Made by	Tom Jagatic	Seconded by	Kathryn Begley
Vote	Unanimous		

11.

Motion	To authorize Tanya Griffith to advertise for and to hire for the 4-hour/week Circulation Assistant position that will be available in August at a pay rate of \$13.50/hour.		
	Merle Carrus	Seconded by	Laurel Lang
Vote	Unanimous		

12. The town Finance Officer would like a list of capital improvement projects to be submitted to the new Capital Improvement Committee by September. The trustees reviewed the draft list.

13. The issue date for the request for a quote for both Interior Painting and Carpeting will be June 10.

14. Tanya will develop a records retention policy for review at the next meeting.

15.

Motion	To approve the updated Material Selection and Review Policy.		
Made by	Tom Jagatic	Seconded by	Merle Carrus
Vote	Unanimous		

16.

Motion	To approve the updated Program and Event Policy		
Made by	Laurel Lang	Seconded by	Kathryn Begley
Vote	Unanimous		

17.

Motion	To approve the updated Request for Reconsideration Policy		
Made by	Kathryn Begley	Seconded by	Laurel Lang
Vote	Unanimous		

18. 8:19 pm

Motion	To enter Non-Public Session per RSA 91-A:3,II to discuss (a) The dismissal, promotion, or compensation of any public employee and (c) Matters which, if discussed in public, would like affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting.		
Made by	Merle Carrus	Seconded by	Laurel Lang
Vote	Unanimous via roll call vote of all members present		

19. 8:25 pm

Motion	To exit Non-Public Session and enter Public Session.		
Made by	Tom Jagatic	Seconded by	Laurel Lang
Vote	Unanimous via roll call vote of all members present		

20.

Motion	To adjourn the meeting at 8:26 pm.		
Made by	Merle Carrus	Seconded by	Kathryn Begley
Vote	Unanimous		

Respectfully submitted,

Jonie LaBombard

Secretary