

Board of Trustees

Hollis Social Library

November 13, 2023

Trustees present: Sarah Booth, Merle Carrus, Tom Jagatic, Amy Kellner, Jonie LaBombard, Laurel Lang

Trustees excused: Jennifer Squires

Trustees attending via video conference:

Also present: Tanya Griffith, Library Director

1. The meeting was called to order at 7:01 pm.

2. Public Input

The meeting was opened for public comment at 7: 01 pm. There is no public comment.

2. Secretary's Report – Jonie LaBombard

The minutes of the October 2, 2023, meeting were accepted as submitted.

3. Treasurer's Report – Sarah Booth

Expenses are on track; they are slightly over on programs but slightly under on books and materials.

Motion	To accept the Treasurer's Report.		
Made by	Laurel Lang	Seconded by	Tom Jagatic
Vote	Unanimous		

4. Library Director's Report -

Tanya reviewed the Director's Report.

5. The Budget Sub-Committee recommended that we move forward with the budget that the trustees reviewed last month. After discussion, the trustees approved reducing the budget to a total of \$388,500 (which excludes a \$5000 reallocation from the town for maintenance costs). This is a 4.2% increase over last year.

Motion	To submit a 2024 budget of \$388,500.		
Made by	Sarah Booth	Seconded by	Merle Carrus
Vote	Unanimous		

6.

Motion	To approve the Gifts and Donations Policy.		
Made by	Tom Jagatic	Seconded by	Sarah Booth
Vote	Unanimous		

7.

Motion	To approve the Closing Policy.		
Made by	Sarah Booth	Seconded by	Laurel Lang
Vote	Unanimous		

8.

Motion	To approve the Volunteer Policy as amended.		
Made by	Merle Carrus	Seconded by	Laurel Lang
Vote	Unanimous		

9.

Motion	To approve the 2024 Holiday Closing Schedule.		
Made by	Merle Carrus	Seconded by	Sarah Booth
Vote	Unanimous		

10. A new state RSA requires that sealed minutes be reviewed every ten years to determine if they should remain sealed. Jonie will review the 40 sets of minutes which have been sealed and recommend which ones should remain sealed and which ones can be made public. The trustees will review the minutes at the next board meeting and vote then.

11.

Motion	To adjourn the meeting at 8:05 pm.		
Made by	Merle Carrus	Seconded by	Tom Jagatic
Vote	Unanimous		

Respectfully submitted,

Jonie LaBombard

Secretary