

**DRAFT**

**Board of Trustees**

**Hollis Social Library**

**December 12, 2022**

Trustees present: Merle Carrus, Tom Jagatic, Amy Kellner, Jonie LaBombard, Laurel Lang, Stephanie Stack

Trustees excused: Sarah Booth

Also present: Tanya Griffith, Library Director

1. The meeting was called to order at 7:01 pm.

2. Public Input

The meeting was opened for public comment at 7:02 pm. Julianna Rowland, Fieldstone Drive, is the editor of Hollis Brookline News Online and a member of the HB Rotary. She is wondering how the organization can support the library in addition to publicizing our events.

2. Secretary's Report – Jonie LaBombard

The minutes of the November 14, 2022, meeting were approved as submitted.

3. Treasurer's Report

There were no items of particular note.

<b>Motion</b>	To accept the Treasurer's Report as submitted.		
<b>Made by</b>	Stephanie Stack	<b>Seconded by</b>	Laurel Lang
<b>Vote</b>	Unanimous		

4. Library Director's Report – Tanya Griffith

<b>Motion</b>	To accept the following donations: \$200 for audiobooks from Jane Richard in memory of Charles Rearick; \$100 from Michael and Patricia Lazare; \$100 for Halloween candy from the Friends of the Hollis Social Library; \$10 from the sale of a Peter Powers book from the Hollis Historical Society, and \$107 from the donation jar at the Circulation Desk.		
<b>Made by</b>	Laurel Lang	<b>Seconded by</b>	Tom Jagatic
<b>Vote</b>	Unanimous		

<b>Motion</b>	To accept the Q3 trust fund payment from the Town of Hollis.		
<b>Made by</b>	Laurel Lang	<b>Seconded by</b>	Tom Jagatic
<b>Vote</b>	Unanimous		

5. Tanya gave an update on the strategic planning process. The committee is planning to send out a community survey in January. They are also asking for suggestions of focus group participants: diverse community members, people we don't hear from very often, business owners, people we might want to partner with.

6. The artworks funded by the Tringoson bequest have been purchased. Plaques have been ordered. The consultant expects to be able to hang them in January. There will be an art talk followed by a reception on January 22.

7. The draft annual report was emailed to trustees for comment. Any feedback should be returned to Tanya before our January meeting.

8. The trustees reviewed the list of Library Holidays and Special Closings for 2023.

<b>Motion</b>	To approve changes to the 2022 Holiday list and the Holidays and Special Closings list for 2023.		
<b>Made by</b>	Stephanie Stack	<b>Seconded by</b>	Laurel Lang
<b>Vote</b>	Unanimous		

9. The trustees discussed developing communication policies and procedures and agreed it could be part of the strategic planning process.

10. The trustees exited public session at 7:42 pm.

<b>Motion</b>	To enter Non-Public Session per RSA 91-A:3, II to discuss (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting.		
<b>Made by</b>	Laurel Lang	<b>Seconded by</b>	Merle Carrus
<b>Vote</b>	Unanimous by roll call vote		

11.

<b>Motion</b>	To exit non-public session, seal the minutes under RSA 91-A:3, III, and adjourn the meeting at 8:38 pm.		
<b>Made by</b>	Stephanie Stack	<b>Seconded by</b>	Laurel Lang
<b>Vote</b>	Unanimous		

Respectfully submitted,

Jonie LaBombard

Secretary