

# DRAFT

## Board of Trustees

### Hollis Social Library

June 13, 2022

Trustees present: Sarah Booth, Merle Carrus, Tom Jagatic, Amy Kellner, Jonie LaBombard, Laurel Lang

Trustees excused: Stephanie Stack

Trustees attending via video conference:

Also present: Tanya Griffith, Library Director

1. The meeting was called to order at 7:01 pm.
2. The library received a lovely thank you note from a family who has been homeschooling and used the library extensively over the past year.
3. Secretary's Report – Jonie LaBombard

The May 9, 2022 public and non-public session minutes and the emergency May 26, 2022 session minutes were approved.

4. Treasurer's Report – Sarah Booth

Spending is on track.

<b>Motion</b>	To accept the May 2022 financial report.		
<b>Made by</b>	Merle Carrus	<b>Seconded by</b>	Tom Jagatic
<b>Vote</b>	Unanimous		

5. Library Director's Report – Tanya Griffith

<b>Motion</b>	To accept a \$100 donation from Michaeline DelaFerra and \$485.14 from the Trust Fund.		
<b>Made by</b>	Laurel Lang	<b>Seconded by</b>	Sarah Booth
<b>Vote</b>	Unanimous		

The Summer Reading Program, *Oceans of Possibilities*, will run from June 21<sup>st</sup> to August 12<sup>th</sup>. The library is now using Office 365 email and has had no outages or issues. Sarah Ballard has accepted the position of Adult Services and Circulation Librarian and will start June 22, 2022. The library will be closed on June 20.

6.

<b>Motion</b>	To pay the costs of reviewing the following policies (Request for Reconsideration, Library Program and Events, Exhibits and Display, Circulation, Library Material Selection and Review, Library Use and Behavior, Media Relations, Library Meeting Room, and Unattended Children) by Town Counsel with funds from the general administration budget line.		
<b>Made by</b>	Tom Jagatic	<b>Seconded by</b>	Merle Carrus
<b>Vote</b>	Unanimous		

7. A local trust has expressed interest in possibly funding automatic handicapped accessible doors in the side entrance. Tanya will get an estimate.

8. The town's Capital Improvement Plan was reviewed this spring rather than in the fall as we expected. Replacing the library's HVAC system has been approved and is on the list.

9. The trustees discussed possible art purchases that could be funded by the Tringonson Trust donation.

10.

<b>Motion</b>	To approve the expenditure of \$288/year to add an individual email address for each trustee from the general administration budget line.		
<b>Made by</b>	Tom Jagatic	<b>Seconded by</b>	Laurel Lang
<b>Vote</b>	Unanimous		

11. Tanya will develop a proposal to submit to consultants to develop a strategic plan for the library.

12.

<b>Motion</b>	To adjourn the meeting at 8:23 pm.		
<b>Made by</b>	Merle Carrus	<b>Seconded by</b>	Sarah Booth
<b>Vote</b>	Unanimous		

Respectfully submitted,

Jonie LaBombard

Secretary