

# DRAFT

## Board of Trustees

### Hollis Social Library

March 14, 2022

Trustees present: Sarah Booth, Tom Jagatic, Amy Kellner, Jonie LaBombard, Laurel Lang, Stephanie Stack

Trustees attending via video conference:

Also attending: Tanya Griffith, Interim Library Director

1. The meeting was called to order at 7:01 pm.

#### 2. Correspondence

\*Tanya will reply to the town administrator with a copy of the RSA stating that library employees are not town employees.

\*It was noted that there is a petition warrant article for the HB Coop meeting. "Petitioned Warrant Article. Shall the Hollis Brookline Cooperative School District direct the Hollis Brookline Cooperative School Board to adopt and implement a policy to ensure that each textbook or other assigned book used in the Hollis Brookline Cooperative School District as well as a copy of all professional training materials provided to teachers, administrators, and staff of the district paid with school district funds be made available to the public at the Hollis Social Library and at the Brookline Public Library in hardcopy or electronic form, organized by grade or teacher?"

\* Jonie reported that she had received a Facebook message from a library patron requesting that the library look into increasing the illumination in the Large Print section. Tanya has some ideas and will work on solving this problem.

\*Jonie also received a Facebook post from a library patron whose children are super excited when they get to take home an activity bag and books!

#### 3. Secretary's Report – Jonie LaBombard

<b>Motion</b>	To approve the minutes of the February meeting.		
<b>Made by</b>	Stephanie Stack	<b>Seconded by</b>	Tom Jagatic
<b>Vote</b>	Unanimous		

#### 4. Treasurer's Report – Sarah Booth

<b>Motion</b>	To accept the Treasurer's Report.		
<b>Made by</b>	Laurel Lang	<b>Seconded by</b>	Stephanie Stack
<b>Vote</b>	Unanimous		

5. Library Director's Report – Tanya Griffith

Fifty-eight patrons participated in the Winter Challenge. Attendance and circulation both increased from January.

6. Tanya will submit a job posting for the adult services librarian position.

7. The trustees reviewed some draft policies, bylaws, and the request for reconsideration of materials form.

8. The trustees discussed the library's Covid 19 procedures. Since the CDC says Hillsborough County is at a low risk level the library has reached Stage 6 in the previously approved *Hollis Social Library – Phased Reopening Plan*. We will return to normal services for all meetings and newly scheduled programming.

9.

<b>Motion</b>	To enthusiastically appoint Tanya Griffith to a one-year term as Library Director effective May 17, 2022.		
<b>Made by</b>	Sarah Booth	<b>Seconded by</b>	Laurel Lang
<b>Vote</b>	Unanimous		

10.

<b>Motion</b>	To enter non-public session at 7:43 pm under RSA 91-A:3, III to discuss personnel matters.		
<b>Made by</b>	Stephanie Stack	<b>Seconded by</b>	Sarah Booth
<b>Vote</b>	Unanimous		

11.

<b>Motion</b>	To exit non-public session, seal the minutes under RSA 91-A:3, III, and adjourn the meeting at 8:06 pm.		
<b>Made by</b>	Sarah Booth	<b>Seconded by</b>	Laurel Lang
<b>Vote</b>	Unanimous		

Respectfully submitted,

Jonie LaBombard, Secretary