

**AGENDA
BOARD OF TRUSTEES
HOLLIS SOCIAL LIBRARY
7:00PM, December 13, 2021**

1. CALL TO ORDER
2. CORRESPONDENCE
3. SECRETARY'S REPORT – Jone LaBombard
 - a. Accept minutes from November 15, 2021
4. TREASURER'S REPORT – Sarah Booth
5. DIRECTOR'S REPORT – Tanya Griffith, Interim Director
6. OLD BUSINESS:
 - a. Personnel/Hiring update
 - b. Town Report (due January 17, 2022)
7. NEW BUSINESS:
 - a. 2022 Holidays
8. ADJOURN

NEXT MEETING: Monday January 10, 2022 at 7pm

DRAFT

Board of Trustees

Hollis Social Library

November 15, 2021

Trustees present: Sarah Booth, Merle Carrus, Tom Jagatic, Amy Kellner, Jonie LaBombard, Laurel Lang, Stephanie Stack

Trustees attending via video conference:

Also present: Tanya Griffith, Interim Library Director; Laura Klain, Transitional Coordinator

1. The meeting was called to order at 7:01 pm.

2. Secretary's Report

Approve 3 minutes Laurel Merle

Motion	To approve the September 2021 minutes, the October 2021 minutes, and the October 2021 non-public minutes.		
Made by	Laurel Lang	Seconded by	Merle Carrus
Vote	Unanimous		

3. Treasurer's Report

The library has been notified that it will be the recipient of \$37,863.43 to purchase books on history and pre-20th century art from the Charles, Eva and Paul L. Tringoson Endowment Fund.

4. Library Director's Report

Motion	To accept the donation of \$200 from Michael and Patricia Lazare.		
Made by	Sarah Booth	Seconded by	Laurel Lang
Vote	Unanimous		

5. The HR Committee will research covid protocols for employees.

6. The job search to fill the Adult Services librarian position will be postponed until spring.

7. Trash is being left on the front steps and around the front of the building, although it has lessened recently.

8. The report to the town will be available for the trustees' review at the December meeting.
9. The meeting was adjourned at 7:43 pm.

Respectfully submitted,

Jonie LaBombard

Secretary