

**Hollis Social Library**  
**2019 Statement of Financial Income and Expense**  
December 2019

	Capital Expense		Fines		Total Gifts & Donations		Operating		TOTAL	
	Dec 19	Jan - Dec 19	Dec 19	Jan - Dec 19	Dec 19	Jan - Dec 19	Dec 19	Jan - Dec 19	Dec 19	Jan - Dec 19
<b>Ordinary Income/Expense</b>										
<b>Income</b>										
Capital Expense Deposits	0.00	0.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.22
Operating Checking Deposits	0.00	0.00	0.00	0.00	0.00	0.00	77,433.25	311,187.87	77,433.25	311,187.87
Fines & Copier Checking Deposit	0.00	0.00	1,171.56	9,196.02	0.00	0.00	0.00	0.00	1,171.56	9,196.02
Gifts & Donation Cking Deposits	0.00	0.00	0.00	0.00	177.00	14,708.82	0.00	0.00	177.00	14,708.82
<b>Total Income</b>	<b>0.00</b>	<b>0.22</b>	<b>1,171.56</b>	<b>9,196.02</b>	<b>177.00</b>	<b>14,708.82</b>	<b>77,433.25</b>	<b>311,187.87</b>	<b>78,781.81</b>	<b>335,092.93</b>
<b>Expense</b>										
Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00	57,871.04	207,051.64	57,871.04	207,051.64
<b>Books and Materials</b>										
Adult Audio	0.00	0.00	0.00	0.00	0.00	0.00	67.38	2,885.05	67.38	2,885.05
Adult Fiction & Large Print	0.00	0.00	0.00	0.00	0.00	0.00	497.30	13,024.42	497.30	13,024.42
Adult Nonfiction	0.00	0.00	0.00	0.00	0.00	0.00	30.15	7,229.44	30.15	7,229.44
Adult DVDs	0.00	0.00	0.00	0.00	0.00	0.00	191.14	6,156.71	191.14	6,156.71
Overdrive Membership (eBooks)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	173.00	0.00	173.00
Adult Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00
Children's Books	0.00	0.00	0.00	0.00	0.00	0.00	22.18	6,443.00	22.18	6,443.00
Children's & YA Audio	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,146.31	0.00	1,146.31
Children's & YA DVDs	0.00	0.00	0.00	0.00	0.00	0.00	41.38	1,072.26	41.38	1,072.26
YA Books	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,091.25	0.00	2,091.25
Databases	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,189.00	0.00	4,189.00
<b>Total Books and Materials</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>849.53</b>	<b>44,910.44</b>	<b>849.53</b>	<b>44,910.44</b>
<b>Programs</b>										
Adult Programs	0.00	0.00	0.00	0.00	0.00	0.00	7.98	2,251.89	7.98	2,251.89
Adult Summer Reading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	562.48	0.00	562.48
YA Programs	0.00	0.00	0.00	0.00	0.00	0.00	39.58	855.41	39.58	855.41
YA Summer Reading Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	701.03	0.00	701.03
Children Programs	0.00	0.00	0.00	0.00	0.00	0.00	108.08	1,376.40	108.08	1,376.40
Children Summer Reading Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,335.81	0.00	1,335.81
<b>Total Programs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>155.64</b>	<b>7,083.02</b>	<b>155.64</b>	<b>7,083.02</b>
<b>Utilities</b>										
Electricity	0.00	0.00	0.00	0.00	0.00	0.00	658.99	6,720.11	658.99	6,720.11
Heating	0.00	0.00	0.00	0.00	0.00	0.00	762.85	4,646.77	762.85	4,646.77
Security	0.00	0.00	0.00	0.00	0.00	0.00	9.00	105.66	9.00	105.66
Telephone	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,278.01	0.00	2,278.01
Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	403.25	0.00	403.25
<b>Total Utilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,430.84</b>	<b>14,153.80</b>	<b>1,430.84</b>	<b>14,153.80</b>
<b>Technology Infrastructure</b>										
Website	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,600.00	0.00	2,600.00
Library S/W Service Agreements	0.00	0.00	0.00	0.00	0.00	0.00	11,758.15	16,915.33	11,758.15	16,915.33
Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	549.99	3,211.49	549.99	3,211.49
Copier Lease	0.00	0.00	0.00	0.00	0.00	0.00	109.18	1,892.80	109.18	1,892.80
<b>Total Technology Infrastructure</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,417.32</b>	<b>24,619.62</b>	<b>12,417.32</b>	<b>24,619.62</b>

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	Capital Expense		Fines		Total Gifts & Donations		Operating		TOTAL	
	Dec 19	Jan - Dec 19	Dec 19	Jan - Dec 19	Dec 19	Jan - Dec 19	Dec 19	Jan - Dec 19	Dec 19	Jan - Dec 19
<b>General Administration</b>										
Outreach	0.00	0.00	0.00	0.00	0.00	0.00	224.35	369.35	224.35	369.35
Marketing	0.00	0.00	0.00	0.00	0.00	0.00	110.26	675.00	110.26	675.00
Bank charges	0.00	0.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00	20.00
Dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,017.03	0.00	1,017.03
Equipment & Furniture	0.00	0.00	0.00	0.00	0.00	0.00	197.91	441.91	197.91	441.91
Mileage & Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	442.98	0.00	442.98
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.70	642.41	0.70	642.41
Staff Enrichment	0.00	0.00	0.00	0.00	0.00	0.00	35.71	743.73	35.71	743.73
Supplies-Processing, Gen Office	0.00	0.00	0.00	0.00	0.00	0.00	1,553.59	7,562.07	1,553.59	7,562.07
<b>Total General Administration</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,122.52</b>	<b>11,894.48</b>	<b>2,122.52</b>	<b>11,914.48</b>
<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74,846.89</b>	<b>309,713.00</b>	<b>74,846.89</b>	<b>309,733.00</b>
<b>Net Ordinary Income</b>	<b>0.00</b>	<b>0.22</b>	<b>1,171.56</b>	<b>9,176.02</b>	<b>177.00</b>	<b>14,708.82</b>	<b>2,586.36</b>	<b>1,474.87</b>	<b>3,934.92</b>	<b>25,359.93</b>
<b>Other Income/Expense</b>										
<b>Other Expense</b>										
Other Repl & Damaged Materials	0.00	0.00	64.18	690.73	0.00	0.00	0.00	0.00	64.18	690.73
<b>Other Books and Materials</b>										
Adult Fiction & Large Print	0.00	0.00	645.69	645.69	0.00	12.14	0.00	0.00	645.69	657.83
Adult Nonfiction	0.00	0.00	370.60	370.60	0.00	0.00	0.00	0.00	370.60	370.60
Adult Periodicals	0.00	0.00	1,064.84	1,954.84	0.00	2,000.00	0.00	0.00	1,064.84	3,954.84
Children's Books	0.00	0.00	1,367.50	1,367.50	345.00	345.00	0.00	0.00	1,712.50	1,712.50
Children's & YA Periodicals	0.00	0.00	128.91	128.91	0.00	0.00	0.00	0.00	128.91	128.91
YA Books	0.00	0.00	182.46	182.46	0.00	0.00	0.00	0.00	182.46	182.46
Newspapers	0.00	0.00	0.00	1,649.62	213.20	213.20	0.00	0.00	213.20	1,862.82
Databases	0.00	0.00	9.99	1,685.71	0.00	0.00	0.00	0.00	9.99	1,685.71
<b>Total Other Books and Materials</b>	<b>0.00</b>	<b>0.00</b>	<b>3,769.99</b>	<b>7,985.33</b>	<b>558.20</b>	<b>2,570.34</b>	<b>0.00</b>	<b>0.00</b>	<b>4,328.19</b>	<b>10,555.67</b>
<b>Other Programs</b>										
Adult Programs	0.00	0.00	0.00	0.00	0.00	777.79	0.00	0.00	0.00	777.79
Adult Programs NHHC	0.00	0.00	0.00	0.00	0.00	450.00	0.00	0.00	0.00	450.00
Adult Summer Reading	0.00	0.00	0.00	0.00	0.00	715.47	0.00	0.00	0.00	715.47
Adult Winter Reading Program	0.00	0.00	0.00	0.00	0.00	269.99	0.00	0.00	0.00	269.99
YA Programs	0.00	0.00	0.00	0.00	0.00	294.28	0.00	0.00	0.00	294.28
Youth SRP - Trustees (YA)	0.00	0.00	0.00	0.00	0.00	1,042.14	0.00	0.00	0.00	1,042.14
Children Programs	0.00	0.00	0.00	0.00	72.99	1,115.91	0.00	0.00	72.99	1,115.91
Youth SRP - Friends (Childrens)	0.00	0.00	0.00	0.00	0.00	3,909.07	0.00	0.00	0.00	3,909.07
Museum Passes	0.00	0.00	0.00	0.00	0.00	2,265.00	0.00	0.00	0.00	2,265.00
<b>Total Other Programs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>72.99</b>	<b>10,839.65</b>	<b>0.00</b>	<b>0.00</b>	<b>72.99</b>	<b>10,839.65</b>
<b>Other Library Infrastructure</b>										
Interior Projects	0.00	0.00	0.00	0.00	0.00	307.96	0.00	0.00	0.00	307.96
<b>Total Other Library Infrastructure</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>307.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>307.96</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>3,834.17</b>	<b>8,676.06</b>	<b>631.19</b>	<b>13,717.95</b>	<b>0.00</b>	<b>0.00</b>	<b>4,465.36</b>	<b>22,394.01</b>
<b>Net Income</b>	<b>0.00</b>	<b>0.22</b>	<b>-2,662.61</b>	<b>499.96</b>	<b>-454.19</b>	<b>990.87</b>	<b>2,586.36</b>	<b>1,474.87</b>	<b>-530.44</b>	<b>2,965.92</b>