

**Board of Trustees**

**Hollis Social Library**

**January 8, 2019**

**Library Meeting Room**

Trustees present: Bob Bartis, Sarah Booth, Merle Carrus, Amy Kellner, Jonie LaBombard, Don MacMillan, Stephanie Stack

Also present: Laura Klain, Library Director

1. The meeting was called to order at 6:58 pm.

2.

<b>Motion</b>	To approve the minutes of the November 2018 meeting.		
<b>Made by</b>	Sarah Booth	<b>Seconded by</b>	Amy Kellner
<b>Vote</b>	Unanimous		

3. Treasurer's Report – Sarah Booth

The 2018 financial report should be finished shortly.

<b>Motion</b>	To accept the following donations: from the front desk: \$28.00; the annual disbursement from the Rideout Trust: \$3,858.30; from Pat Lazare: \$100. From the Friends of the Hollis Social Library: for the Adult Reading Program, \$300; for meeting room tables and iPads, \$1,372.96; for Museum Passes: \$2,880.00; and from Dr. Jim Squires via the Friends, \$500.		
<b>Made by</b>	Stephanie Stack	<b>Seconded by</b>	Amy Kellner
<b>Vote</b>	Unanimous		

<b>Motion</b>	To accept the Treasurer's Report.		
<b>Made by</b>	Stephanie Stack	<b>Seconded by</b>	Merle Carrus
<b>Vote</b>	Unanimous		

4. The trustees chatted with the new Youth Services Librarian, Kara Libby.

<b>Motion</b>	To approve the hiring of Kara Libby as the Youth Services Librarian.		
<b>Made by</b>	Merle Carrus	<b>Seconded by</b>	Amy Kellner
<b>Vote</b>	Unanimous		

5. Laura reviewed the highlights of the Nov/Dec Director's Report which had been distributed by email.

6.

<b>Motion</b>	To approve the 2019 holiday schedule.		
<b>Made by</b>	Stephanie Slack	<b>Seconded by</b>	Merle Carrus
<b>Vote</b>	Unanimous		

7.

<b>Motion</b>	To approve the Investment Policy as reviewed and amended.		
<b>Made by</b>	Merle Carrus	<b>Seconded by</b>	Stephanie Stack
<b>Vote</b>	Unanimous		

8. The trustees discussed proposed changes to the Personnel Policies.

9. The trustees reviewed and commented on the proposed report to be printed in the Town Report.

10. The meeting was adjourned at 8:35 pm.

Respectfully submitted,

Jonie LaBombard, Secretary