

**Hollis Social Library**  
**2018 Statement of Financial Income and Expense**  
 July 2018

|  | Capital Expense |              | Fines    |              | Total Gifts & Donations |              | Operating |              | Total unclassified |              | TOTAL    |              |
|--|-----------------|--------------|----------|--------------|-------------------------|--------------|-----------|--------------|--------------------|--------------|----------|--------------|
|  | Jul 18          | Jan - Jul 18 | Jul 18   | Jan - Jul 18 | Jul 18                  | Jan - Jul 18 | Jul 18    | Jan - Jul 18 | Jul 18             | Jan - Jul 18 | Jul 18   | Jan - Jul 18 |
| <b>Ordinary Income/Expense</b>         |                 |              |          |              |                         |              |           |              |                    |              |          |              |
| <b>Income</b>                          |                 |              |          |              |                         |              |           |              |                    |              |          |              |
| Capital Expense Deposits               | 0.02            | 0.10         | 0.00     | 0.00         | 0.00                    | 0.00         | 0.00      | 0.00         | 0.00               | 0.00         | 0.02     | 0.10         |
| Operating Checking Deposits            | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 0.00      | 76,576.50    | 0.00               | 0.00         | 0.00     | 76,576.50    |
| Fines & Copier Checking Deposit        | 0.00            | 0.00         | 1,433.95 | 4,912.74     | 0.00                    | 0.00         | 0.00      | 0.00         | 0.00               | 0.00         | 1,433.95 | 4,912.74     |
| Gifts & Donation Cking Deposits        | 0.00            | 0.00         | 0.00     | 0.00         | 5,150.00                | 6,292.13     | 0.00      | 0.00         | 0.00               | 3,038.49     | 5,150.00 | 9,330.62     |
| <b>Total Income</b>                    | 0.02            | 0.10         | 1,433.95 | 4,912.74     | 5,150.00                | 6,292.13     | 0.00      | 76,576.50    | 0.00               | 3,038.49     | 6,583.97 | 90,819.96    |
| <b>Expense</b>                         |                 |              |          |              |                         |              |           |              |                    |              |          |              |
| Salaries and Wages                     | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 0.00      | 45,179.14    | 0.00               | 0.00         | 0.00     | 45,179.14    |
| <b>Books and Materials</b>             |                 |              |          |              |                         |              |           |              |                    |              |          |              |
| Adult Audio                            | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 411.90    | 1,666.79     | 0.00               | 0.00         | 411.90   | 1,666.79     |
| Adult Fiction & Large Print            | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 2,129.80  | 7,005.88     | 0.00               | 0.00         | 2,129.80 | 7,005.88     |
| Adult Nonfiction                       | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 679.83    | 3,921.14     | 0.00               | 0.00         | 679.83   | 3,921.14     |
| Adult DVDs                             | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 329.14    | 3,849.26     | 0.00               | 0.00         | 329.14   | 3,849.26     |
| Children's Books                       | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 157.70    | 3,373.34     | 0.00               | 0.00         | 157.70   | 3,373.34     |
| Children's & YA Audio                  | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 249.53    | 527.86       | 0.00               | 0.00         | 249.53   | 527.86       |
| Children's & YA DVDs                   | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 15.49     | 426.17       | 0.00               | 0.00         | 15.49    | 426.17       |
| YA Books                               | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 194.25    | 1,145.79     | 0.00               | 0.00         | 194.25   | 1,145.79     |
| Video Games                            | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 0.00      | 8.65         | 0.00               | 0.00         | 0.00     | 8.65         |
| <b>Total Books and Materials</b>       | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 4,167.64  | 21,924.88    | 0.00               | 0.00         | 4,167.64 | 21,924.88    |
| <b>Programs</b>                        |                 |              |          |              |                         |              |           |              |                    |              |          |              |
| Adult Programs                         | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 320.29    | 2,165.32     | 0.00               | 0.00         | 320.29   | 2,165.32     |
| YA Programs                            | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 0.00      | 1,046.10     | 0.00               | 0.00         | 0.00     | 1,046.10     |
| YA Summer Reading Program              | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 406.91    | 508.60       | 0.00               | 0.00         | 406.91   | 508.60       |
| Children Programs                      | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 0.00      | 1,869.40     | 0.00               | 0.00         | 0.00     | 1,869.40     |
| Children Summer Reading Program        | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 1,215.80  | 1,276.70     | 0.00               | 0.00         | 1,215.80 | 1,276.70     |
| <b>Total Programs</b>                  | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 1,943.00  | 6,866.12     | 0.00               | 0.00         | 1,943.00 | 6,866.12     |
| <b>Utilities</b>                       |                 |              |          |              |                         |              |           |              |                    |              |          |              |
| Electricity                            | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 737.36    | 3,353.90     | 0.00               | 0.00         | 737.36   | 3,353.90     |
| Heating                                | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 0.00      | 2,451.73     | 0.00               | 0.00         | 0.00     | 2,451.73     |
| Security                               | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 8.26      | 124.24       | 0.00               | 0.00         | 8.26     | 124.24       |
| Telephone                              | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 320.26    | 971.08       | 0.00               | 0.00         | 320.26   | 971.08       |
| Water                                  | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 68.75     | 222.50       | 0.00               | 0.00         | 68.75    | 222.50       |
| <b>Total Utilities</b>                 | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 1,134.63  | 7,123.45     | 0.00               | 0.00         | 1,134.63 | 7,123.45     |
| <b>Technology Infrastructure</b>       |                 |              |          |              |                         |              |           |              |                    |              |          |              |
| Library S/W Service Agreements         | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 3,998.00  | 11,822.00    | 0.00               | 0.00         | 3,998.00 | 11,822.00    |
| Computer Equipment                     | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 579.73    | 1,296.28     | 0.00               | 0.00         | 579.73   | 1,296.28     |
| Copier Lease                           | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 476.19    | 1,085.64     | 0.00               | 0.00         | 476.19   | 1,085.64     |
| <b>Total Technology Infrastructure</b> | 0.00            | 0.00         | 0.00     | 0.00         | 0.00                    | 0.00         | 5,053.92  | 14,203.92    | 0.00               | 0.00         | 5,053.92 | 14,203.92    |

**Hollis Social Library**  
**2018 Statement of Financial Income and Expense**  
 July 2018

|  | Capital Expense |              | Fines           |                 | Total Gifts & Donations |                 | Operating         |                   | Total unclassified |                 | TOTAL            |                   |
|--|-----------------|--------------|-----------------|-----------------|-------------------------|-----------------|-------------------|-------------------|--------------------|-----------------|------------------|-------------------|
|  | Jul 18          | Jan - Jul 18 | Jul 18          | Jan - Jul 18    | Jul 18                  | Jan - Jul 18    | Jul 18            | Jan - Jul 18      | Jul 18             | Jan - Jul 18    | Jul 18           | Jan - Jul 18      |
| <b>General Administration</b>                |                 |              |                 |                 |                         |                 |                   |                   |                    |                 |                  |                   |
| Outreach                                     | 0.00            | 0.00         | 0.00            | 0.00            | 0.00                    | 0.00            | 0.00              | 159.82            | 0.00               | 0.00            | 0.00             | 159.82            |
| Marketing                                    | 0.00            | 0.00         | 0.00            | 0.00            | 0.00                    | 0.00            | 50.00             | 600.40            | 0.00               | 0.00            | 50.00            | 600.40            |
| Dues   | 0.00            | 0.00         | 0.00            | 0.00            | 0.00                    | 0.00            | 25.00             | 340.00            | 0.00               | 0.00            | 25.00            | 340.00            |
| Equipment & Furniture                        | 0.00            | 0.00         | 0.00            | 0.00            | 0.00                    | 0.00            | 394.94            | 11,208.77         | 0.00               | 0.00            | 394.94           | 11,208.77         |
| Mileage & Travel                             | 0.00            | 0.00         | 0.00            | 0.00            | 0.00                    | 0.00            | 0.00              | 49.78             | 0.00               | 0.00            | 0.00             | 49.78             |
| Postage                                      | 0.00            | 0.00         | 0.00            | 0.00            | 0.00                    | 0.00            | 100.42            | 520.54            | 0.00               | 0.00            | 100.42           | 520.54            |
| Staff Training                               | 0.00            | 0.00         | 0.00            | 0.00            | 0.00                    | 0.00            | 102.18            | 102.18            | 0.00               | 0.00            | 102.18           | 102.18            |
| Staff Enrichment                             | 0.00            | 0.00         | 0.00            | 0.00            | 0.00                    | 0.00            | 113.11            | 311.80            | 0.00               | 0.00            | 113.11           | 311.80            |
| Supplies-Processing, Gen Office              | 0.00            | 0.00         | 0.00            | 0.00            | 0.00                    | 0.00            | 865.55            | 4,185.45          | 0.00               | 0.00            | 865.55           | 4,185.45          |
| <b>Total General Administration</b>          | <b>0.00</b>     | <b>0.00</b>  | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>             | <b>0.00</b>     | <b>1,651.20</b>   | <b>17,478.74</b>  | <b>0.00</b>        | <b>0.00</b>     | <b>1,651.20</b>  | <b>17,478.74</b>  |
| <b>Total Expense</b>                         | <b>0.00</b>     | <b>0.00</b>  | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>             | <b>0.00</b>     | <b>13,950.39</b>  | <b>112,776.25</b> | <b>0.00</b>        | <b>0.00</b>     | <b>13,950.39</b> | <b>112,776.25</b> |
| Net Ordinary Income                          | 0.02            | 0.10         | 1,433.95        | 4,912.74        | 5,150.00                | 6,292.13        | -13,950.39        | -36,199.75        | 0.00               | 3,038.49        | -7,366.42        | -21,956.29        |
| <b>Other Income/Expense</b>                  |                 |              |                 |                 |                         |                 |                   |                   |                    |                 |                  |                   |
| <b>Other Expense</b>                         |                 |              |                 |                 |                         |                 |                   |                   |                    |                 |                  |                   |
| Other Repl & Damaged Materials               | 0.00            | 0.00         | 204.40          | 475.84          | 0.00                    | 0.00            | 0.00              | 0.00              | 0.00               | 0.00            | 204.40           | 475.84            |
| <b>Other Books and Materials</b>             |                 |              |                 |                 |                         |                 |                   |                   |                    |                 |                  |                   |
| Adult Nonfiction                             | 0.00            | 0.00         | 0.00            | 11.04           | 0.00                    | 0.00            | 0.00              | 0.00              | 0.00               | 0.00            | 0.00             | 11.04             |
| Adult E-Books                                | 0.00            | 0.00         | 0.00            | 27.99           | 0.00                    | 0.00            | 0.00              | 0.00              | 0.00               | 0.00            | 0.00             | 27.99             |
| Adult Periodicals                            | 0.00            | 0.00         | 324.00          | 523.94          | 0.00                    | 0.00            | 0.00              | 0.00              | 0.00               | 0.00            | 324.00           | 523.94            |
| Databases                                    | 0.00            | 0.00         | 9.99            | 277.95          | 0.00                    | 0.00            | 0.00              | 0.00              | 0.00               | 0.00            | 9.99             | 277.95            |
| Newspapers                                   | 0.00            | 0.00         | 272.20          | 582.20          | 0.00                    | 0.00            | 0.00              | 0.00              | 0.00               | 0.00            | 272.20           | 582.20            |
| Other Books and Materials - Other            | 0.00            | 0.00         | 0.00            | 16.63           | 0.00                    | 0.00            | 0.00              | 0.00              | 0.00               | 0.00            | 0.00             | 16.63             |
| <b>Total Other Books and Materials</b>       | <b>0.00</b>     | <b>0.00</b>  | <b>606.19</b>   | <b>1,439.75</b> | <b>0.00</b>             | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>        | <b>0.00</b>     | <b>606.19</b>    | <b>1,439.75</b>   |
| <b>Other Programs</b>                        |                 |              |                 |                 |                         |                 |                   |                   |                    |                 |                  |                   |
| Adult programs                               | 0.00            | 0.00         | 0.00            | 0.00            | 0.00                    | 315.20          | 0.00              | 0.00              | 0.00               | 0.00            | 0.00             | 315.20            |
| Adult Programs NHHC                          | 0.00            | 0.00         | 0.00            | 0.00            | 0.00                    | 450.00          | 0.00              | 0.00              | 0.00               | 0.00            | 0.00             | 450.00            |
| Adult Summer Reading                         | 0.00            | 0.00         | 0.00            | 0.00            | 450.00                  | 450.00          | 0.00              | 0.00              | 0.00               | 0.00            | 450.00           | 450.00            |
| Children Programs                            | 0.00            | 0.00         | 0.00            | 57.99           | 0.00                    | 0.00            | 0.00              | 0.00              | 0.00               | 0.00            | 0.00             | 57.99             |
| Youth SRP - Friends (Childrens)              | 0.00            | 0.00         | 0.00            | 418.70          | 511.70                  | 1,526.85        | 0.00              | 0.00              | 0.00               | 0.00            | 511.70           | 1,945.55          |
| Youth SRP - Trustees (YA)                    | 0.00            | 0.00         | 0.00            | 0.00            | 48.67                   | 318.83          | 0.00              | 0.00              | 0.00               | 0.00            | 48.67            | 318.83            |
| Museum Passes                                | 0.00            | 0.00         | 0.00            | 0.00            | 250.00                  | 1,180.00        | 0.00              | 0.00              | 0.00               | 0.00            | 250.00           | 1,180.00          |
| <b>Total Other Programs</b>                  | <b>0.00</b>     | <b>0.00</b>  | <b>0.00</b>     | <b>476.69</b>   | <b>1,260.37</b>         | <b>4,240.88</b> | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>        | <b>0.00</b>     | <b>1,260.37</b>  | <b>4,717.57</b>   |
| <b>Other Technology Infrastructure</b>       |                 |              |                 |                 |                         |                 |                   |                   |                    |                 |                  |                   |
| Website                                      | 0.00            | 0.00         | 0.00            | 423.33          | 0.00                    | 0.00            | 0.00              | 0.00              | 0.00               | 0.00            | 0.00             | 423.33            |
| Computer Equipment                           | 0.00            | 0.00         | 0.00            | 137.62          | 0.00                    | 0.00            | 0.00              | 0.00              | 0.00               | 0.00            | 0.00             | 137.62            |
| <b>Total Other Technology Infrastructure</b> | <b>0.00</b>     | <b>0.00</b>  | <b>0.00</b>     | <b>560.95</b>   | <b>0.00</b>             | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>        | <b>0.00</b>     | <b>0.00</b>      | <b>560.95</b>     |
| <b>Other General Administration</b>          |                 |              |                 |                 |                         |                 |                   |                   |                    |                 |                  |                   |
| Equipment & Furniture                        | 0.00            | 0.00         | 252.25          | 252.25          | 0.00                    | 0.00            | 0.00              | 0.00              | 0.00               | 0.00            | 252.25           | 252.25            |
| <b>Total Other General Administration</b>    | <b>0.00</b>     | <b>0.00</b>  | <b>252.25</b>   | <b>252.25</b>   | <b>0.00</b>             | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>        | <b>0.00</b>     | <b>252.25</b>    | <b>252.25</b>     |
| <b>Other Library Infrastructure</b>          |                 |              |                 |                 |                         |                 |                   |                   |                    |                 |                  |                   |
| Interior Projects                            | 0.00            | 0.00         | 0.00            | 1,562.05        | 0.00                    | 0.00            | 0.00              | 0.00              | 0.00               | 0.00            | 0.00             | 1,562.05          |
| <b>Total Other Library Infrastructure</b>    | <b>0.00</b>     | <b>0.00</b>  | <b>0.00</b>     | <b>1,562.05</b> | <b>0.00</b>             | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>        | <b>0.00</b>     | <b>0.00</b>      | <b>1,562.05</b>   |
| <b>Total Other Expense</b>                   | <b>0.00</b>     | <b>0.00</b>  | <b>1,062.84</b> | <b>4,767.53</b> | <b>1,260.37</b>         | <b>4,240.88</b> | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>        | <b>0.00</b>     | <b>2,323.21</b>  | <b>9,008.41</b>   |
| <b>Net Income</b>                            | <b>0.02</b>     | <b>0.10</b>  | <b>371.11</b>   | <b>145.21</b>   | <b>3,889.63</b>         | <b>2,051.25</b> | <b>-13,950.39</b> | <b>-36,199.75</b> | <b>0.00</b>        | <b>3,038.49</b> | <b>-9,689.63</b> | <b>-30,964.70</b> |