

Board of Trustees

Hollis Social Library

January 10, 2017

Library Meeting Room

Trustees present: Sarah Booth, Merle Carrus, Jonie LaBombard, Don MacMillan, Bob Bartis, Amy Kellner and Danielle Scott (alternate)

Also present: Laura England Klain, Library Director

1. The meeting was called to order at 7:02 pm.

2.

Motion	To approve the minutes of the December 2016 meeting.		
Made by	Sarah Booth	Seconded by	Don MacMillan
Vote	Unanimous		

3. Treasurer's Report – Sarah Booth

There were no unusual expenses or items of note.

Motion	To accept the Treasurer's Report.		
Made by	Amy Kellner	Seconded by	Merle Carrus
Vote	Unanimous		

4. Director's Report – Laura England Klain

The repairs to the siding and window casings were finished in December. The Hollis Garden Club has placed beautiful arrangements on the inside and the outside of the building, and will be placing an arrangement in the library each month this year to celebrate their 50th anniversary. The Children's Room shelving is scheduled to be installed on January 30. Laura would like to close the library to the public and to hold a staff in-service training during the installation. The holiday part for staff and trustees was greatly appreciated by the staff. A new cataloger will start on January 12, 2017.

5. The trustees discussed proposals for updating the Library website.

6. Tim Cardin of Cardin Jewelers offered to repair the grandfather's clock free of charge. Laura will check to see if the Library's insurance will cover it when the clock is off-site.

7.

Motion	To close the Library on Monday, January 30, 2017 for the installation of shelving in the Children's Room.		
Made by	Merle Carrus	Seconded by	Sarah Booth
Vote	Unanimous		

8. The February trustees meeting will be on Tuesday, February 7, 2017 rather than February 14.

9.

Motion	To approve the narrative for the Town Report.		
Made by	Amy Kellner	Seconded by	Merle Carrus
Vote	Unanimous		

10. The meeting was adjourned at 7:43 pm.

Respectfully submitted,

Jonie LaBombard, Secretary