

Board of Trustees

Hollis Social Library

December 8, 2015

Library Meeting Room

Trustees present: Sarah Booth, Stephanie Stack, Merle Carrus, Jonie LaBombard, Don MacMillan, and Bob Bartis, Amy Kellner

Also present: Tanya Griffith, interim Library Director; Warren Coulter and Eric Putney from Eldridge Investment Advisors.

1. The meeting was called to order at 7:00 pm.
2. Eric Putney will be taking over the management of the Pearl Rideout Trust as Warren Coulter is retiring. Warren reviewed the performance of the investments since 12/31/2014, and the expected performance of the stock market for 2016. 70% equities 30% fixed income.
- 3.

Motion	To approve the minutes of the November 2015 meeting.		
Made by	Stephanie Stack	Seconded by	Merle Carrus
Vote	Unanimous		

4. Treasurer's Report

The expenses under the technology line are for a replacement laptop and charges associated with changing to fiber optic for internet.

Motion	To accept a donation of \$64.22 from Better World books for discarded books.		
Made by	Don MacMillan	Seconded by	Amy Kellner
Vote	Unanimous		

Motion	To accept the Treasurer's Report.		
Made by	Stephanie Stack	Seconded by	Don MacMillan
Vote	Unanimous		

4. Directors Report – Tanya Griffith

The new copier is in and is very nice. Our new propane vendor is Suburban Propane. YA and adult non-fiction have been combined to free up space.

5. The trustees discussed possible job descriptions for children's and youth library positions. Tanya will meet with Amy and Merle to further develop these.
6. Sarah and Tanya are developing the library report that will be submitted to the Town Report.

7.

Motion	To extend Marcia Beckett's temporary position through May 31, 2016.		
Made by	Stephanie Stack	Seconded by	Merle Carrus
Vote	Unanimous		

8.

Motion	To exit public session at 7:49 pm.		
Made by	Stephanie Stack	Seconded by	Amy Kellner
Vote	Unanimous		

The trustees discussed what to do about the job search for a full time library director and how to structure the youth programs, perhaps with a ~20 hour/week children's assistant librarian and a ~20 hour/week youth assistant librarian position.

12.

Motion	To exit non-public session, seal the minutes under Section 91, and adjourn the meeting at 8:19 pm.		
Made by		Seconded by	
Vote	Unanimous		

Respectfully submitted,

Jonie LaBombard, Secretary