

Board of Trustees

Hollis Social Library

December 3, 2013

Trustees present: Bob Bartis, Laurel Lang, Karen Knight, Stephanie Stack, Don MacMillan

The meeting was called to order at 7:03pm.

1. Secretary's Report:

<b>Motion</b>	To accept the minutes of the November 5, 2011 meeting of the trustees.		
<b>Moved by</b>	Laurel Lang	<b>Seconded</b>	Karen Knight
<b>Vote</b>	Unanimous		

<b>Motion</b>	To strike Motion 3 of November 5, 2013.		
<b>Moved by</b>	Stephanie Stack	<b>Seconded</b>	Karen Knight
<b>Vote</b>	Unanimous		

2. Treasurer's Report - Stephanie Stack

The Friends donated \$10,000 to be used in 2014 for YA furniture; it will be held in a reserve account.

Two bounced checks cost the library \$30.00 in fees.

The trustees requested that the Library Director provide a proposal at the January 2014 meeting for handling cash at the front desk.

<b>Motion</b>	To accept the Treasurer's Report		
<b>Moved by</b>	Laurel Lang	<b>Seconded</b>	Karen Knight
<b>Vote</b>	Unanimous		

3. Director's Report

The trustees would like clarity on the painting schedule, building closure and staffing.

Are there adult and children's holiday programs scheduled?

Could the Youth Librarian be in charge in the YA furniture project?

4. Bob Bartis is now on an ad hoc committee to find new members for the 20 vacant positions on town committees. The town website will soon have an easily accessible drop down list describing current vacancies, as well as descriptions of each committee.

5. The draft Town Report should be presented to the trustees by the January 2014 meeting.
6. The trustees reviewed the 2014 goals and proposed budget for the library. They would like to have the budget reworked in light of the listed goals with concern for books, programs, digital strategy, and bookshelves.

The meeting was adjourned at 8:27pm.

Respectfully submitted,

Jone D. LaBombard, Secretary

[Note: these minutes are unapproved. Corrections and approval will take place at the following meeting of the Board of Trustees.]