

BOARD OF TRUSTEES

HOLLIS SOCIAL LIBRARY

7:00PM, October 24, 2012

Library Meeting Room

Trustees present: Bob Bartis, Stephanie Stack, Karen Knight, Don MacMillan, Michelle Repp, Jonie LaBombard

Also present: Lucinda Mazza, Library Director

The meeting was called to order at 7:12PM.

1. Stephanie Stack, Treasurer, reviewed the gross budget for 2013 as is required by the state RSA.
2. The trustees reviewed the two brands of carpeting available for the library. The trustees discussed methods of funding the shortfall between the actual estimates for the carpet replacement and the amount budgeted by the town capital improvement plan.

Motion made by Stephanie Stack, seconded by Karen Knight, and unanimously approved: To spend \$8,600 from the reserves to purchase the Mannington carpet as described in the estimate from Godecke Flooring and Design Center.

3. The trustees reviewed the salary account and discussed the how to cover the hours of a library aide who has resigned. Lucinda Mazza proposed increasing the hours of a current library aide with a MLS degree to become a 30-hour/week position with life insurance and disability coverage that has been pre-approved in the 2013 budget by Troy Brown. Another employee's hours will be increased by five hours/week to make up the remaining five hours.

Motion made by Karen Knight, seconded by Michelle Repp, and unanimously approved: To approve the reallocation of bookkeeping duties amongst the library aides.

The November meeting has been rescheduled for Tuesday, 13 November 2012 to avoid a conflict with Election Day.

The meeting was adjourned at 8:33PM.

Respectfully submitted,

Jone D. LaBombard, Secretary