

Board of Trustees

Hollis Social Library

October 6, 2015

Library Meeting Room

Trustees present: Sarah Booth, Stephanie Stack, Merle Carrus, Jonie LaBombard, Don MacMillan, and Bob Bartis

Also present: Tanya Griffith, interim Library Director

1. The meeting was called to order at 7:02 pm.

2.

Motion	To approve the minutes of the September 8, 2015 meeting.		
Made by	Stephanie Stack	Seconded by	Sarah Booth
Vote	Unanimous		

3. Treasurer's Report – Sarah Booth

The Q3 payment from the town is not included as it hasn't arrived yet. The motor from the old DVD cleaner will be put in new case and refurbished and charged to the technology line in the budget.

Motion	To accept a donation of \$242 for a NH Humanities Council program.		
Made by	Stephanie Stack	Seconded by	Merle Carrus
Vote	Unanimous		

Motion	To request the annual 6% disbursement from the Rideout Trust.		
Made by	Stephanie Stack	Seconded by	Merle Carrus
Vote	Unanimous		

Motion	To accept the Treasurer's Report.		
Made by	Merle Carrus	Seconded by	Amy Kellner
Vote	Unanimous		

4. Directors Report – Tanya Griffith

The paving of the parking lot is currently scheduled for the first week of November. The new volunteer leader of the D&D club is 12 years-old; he's getting advice from Tanya.

5. The library's five-year copier lease is ending. We have two quotes: \$148/month (current company) and \$87.99/month (from the company used by the Hollis Police and Fire Departments).

Motion	To lease a copier from RICOH at a cost of \$87.99/month for five years.		
Made by	Merle Carrus	Seconded by	Sarah Booth
Vote	Unanimous		

6. TDS reports that the slow internet speed in the library is due to a problem between the box and Library. The options are to upgrade to fiber for \$10/month, or to just fix the cable. Tanya will get prices for replacing the cable.

7. Amazon is no longer providing the pictures of book covers in the online catalog and we will now need to pay TLC \$500/year for this service.

Motion	To purchase the images for the online catalog for one year at a cost of \$500.		
Made by	Don MacMillan	Seconded by	Amy Kellner
Vote	Unanimous		

8.

Motion	To spend \$1615 to replace the damaged external security camera with an upgraded replacement from Granite State Security.		
Made by	Stephanie Stack	Seconded by	Amy Kellner
Vote	Unanimous with the abstention of Bob Bartis		

9.

Motion	To approve a budget of \$289,342 from the town plus \$20,000 fines/gifts/donations		
Made by	Amy Kellner	Seconded by	Don MacMillan
Vote	Unanimous		

10. Tanya reported on staffing issues. A full time youth librarian would provide the best services to the town. Staffing coverage is OK through the end of the year as several people are working extra hours. A third circulation assistant would be helpful.

11.

Motion	To exit public session at 8:25 pm.		
Made by	Sarah Booth	Seconded by	Amy Kellner
Vote	Unanimous		

12.

Motion	To exit non-public session, seal the minutes under Section 91, and adjourn the meeting at 8:55 pm.		
Made by	Amy Kellner	Seconded by	Don MacMillan
Vote	Unanimous		

Respectfully submitted,

Jonie LaBombard, Secretary