

Board of Trustees

Hollis Social Library

June 14, 2016

Library Meeting Room

Trustees present: Sarah Booth, Stephanie Stack, Merle Carrus, Jonie LaBombard, Amy Kellner and Danielle Scott

Also present: Tanya England, Library Director

1. The meeting was called to order at 6:58 pm.

2.

Motion	To approve the minutes of the May meeting.		
Made by	Stephanie	Seconded by	Merle
Vote	Unanimous		

3. Treasurer's Report – Sarah Booth

Fines and equipment income at 51% as of May 31.

Motion	To accept the expected donation of \$1500 from the Friends of the Library for the summer reading program.		
Made by	Stephanie Stack	Seconded by	Amy Kellner
Vote	Unanimous		

Motion	To accept the Treasurer's Report.		
Made by	Merle Carrus	Seconded by	Stephanie Stack
Vote	Unanimous		

4. Director's Report – Laura England

Both circulation and e-book check-outs are increasing. She would like to increase the number of programs for adults and seniors in the fall, as well as adding more programming for tweens in the fall.

5. To expend \$1000 from the programs budget to hire Kelly Callahan for three months to manage and improve our social media. Merle Amy

6. Summer Reading Program Lydia Gravel

7. To approve the Youth Programming Library Assistant job description Amy Sarah

8. To authorize the Library Director to open a search for a 20-hour/week Assistant Librarian to replace an employee who is leaving. Sarah Stephanie

9. To close the library on Monday, October 10 for staff development. Amy Sarah

10. There will be no meetings of the trustees during July and August unless needed.
11. The Colonial Garden Club will be replacing the urns at the front of library building.
12. Danielle Scott will resign from the extra trustee position. Bob Bartis will send a letter recommending her appointment as an alternative to the Board of Selectmen.
13. 8:31 sarah merle

Respectfully submitted,

Jonie LaBombard, Secretary