

Board of Trustees
Hollis Social Library
7:00 PM, June 7, 2011

Trustees present: Stephanie Stack, Karen Knight, Michelle Repp, Bob Bartis, Jonie LaBombard.

Also present: Lucinda Mazza, Library Director.

The meeting was called to order at 7:02 pm.

1. Secretary's Report:

The minutes of the May 3, 2011 meeting were approved.

2. Treasurer's Report:

Lucinda Mazza presented the financial report. Adult CDs and music are at 75% of the budgeted amount. Everything else is on budget. She has questions about the TLC maintenance contract.

3. Director's Report:

Marcia Beckett has suggested that the library get a credit card to be used for small expenses such as program supplies and necessary items that could only be purchased online. Michelle Repp moved, and Karen Knight seconded, that **we authorize Marcia Beckett to apply for a credit card with a limit of \$1000 at Sovereign Bank.** The motion was approved.

Energy efficient lights have been installed. The copper roof repair will be completed by Sept. 1.

The Hollis Woman's Club presented the library with a painting for the library's 100th anniversary.

Lucinda is working on the summer vacation schedules; Alan Witt and Sarah Bilotta are available to fill in. Two pages are going to college and replacements will need to be hired.

Marcia Beckett and Lucinda will attend a meeting on starting a library foundation.

There were 15 adult events in May.

The staff met with the sales rep for the new copier to discuss the details of the copier contract.

The website is being updated. The calendar software we use can automatically put calendar items onto to a scrolling bar on the front page of the website for a one-time charge of \$100.

TLC will give Lucinda free training webinars as the new director.

Lucinda surveyed the libraries in the Hillstown Consortium to see how they are using e-readers. Some libraries download bestsellers, some download classics, and some download summer reading books.

4. Children's Librarian's Report:

There were 15 programs attended by 72 children and teens.

The summer reading program pancake lunch kick-off will be on June 29.

5. Michelle Repp and Stephanie Stack will work on a vacation policy over the summer and present it at the September board meeting.

6. Michelle went to the selectmen's meeting, where it was decided to appropriate the additional funds for the library roof repair, although they would like the trustees to contribute some funds from the library budget.

The meeting was adjourned at 8:52pm.

Respectfully submitted,

Jone LaBombard, Secretary