

BOARD OF TRUSTEES
HOLLIS SOCIAL LIBRARY
7:00 PM, JUNE 5, 2012

Trustees present: Laurel Lang, Karen Knight, Stephanie Stack, Bob Bartis, Michelle Repp, Don MacMillan and Jonie LaBombard

Also present: Lucinda Mazza, Library Director and Lauren Luter, interior designer

The meeting was called to order at 7:03 pm.

1. Two members of the Hollis Women's Club, **Lauren Luter and Kaddiz Sylvestro, have volunteered to design and sew valances for the meeting room windows** using fabric purchased by the library.
2. Secretary's Report: Motion made by Stephanie Stack, seconded by Don McMillan, and unanimously approved: **to accept the minutes of the May 1, 2012 meeting with the following correction: to renew the TLC license and subscription for a period of five years.**
3. Treasurer's Report: Stephanie Stack reported that she would like to amend the budget vs. actual report to remove the \$49, 951.72 from the Jan. 2012 salary line as it is actually a 2011 expense even though the check from the town was sent on Jan. 4, 2012.

She also found more shares of stock. Motion made by Stephanie Stack, seconded by Karen Knight, and unanimously approved: **to authorize Stephanie Stack to sell the 12 shares of Edwards Life Sciences Corp and place the proceeds in the gifts and fundraising account.**

Stephanie went to the NHLTA meeting and reported on the sessions that she attended: the keynote speech, the reasons for developing a strategic plan, using statistics to support your budget, and the other money-beyond the town budget.

4. Director's Report: Two vendors have provided exterior sign concepts. **The trustees approved the concept from Classic Signs for \$7123 to be taken from the gifts and fundraising account.** The new sign will be double sided, with granite posts, a peaked top that reflects the design of the building, and space for three lines of 4-inch letters.

Circulation is up 305 from April; adult program attendance was 158. Downloadable audiobook use is up as are Kindle downloads.

The library has subscribed to the Overdrive Advantage program that will set up a special area that will only be available to our patrons. The funding for this program came from the Friends of the Library, and due to a special incentive program the set-up fee was waived and the entire donation will purchase materials.

The Nooks are now being circulated with 30 books, 7 magazines, 2 newspapers and several apps. An article on the donation of the Nooks in honor of Howard Bigelow will be published in the Hollis Brookline Journal on 6/8/12.

5. Children's Librarian's Report: Amanda Hogue-Lavallee spoke to ten classes about the summer reading program. HPS, HUES, and HBMS are distributing brochures. The teen programs ended early due to the nice weather and lack of interest in indoor programs. There were 17 programs with a total of 87 children attending.

6. Lucinda will be hiring two new pages in the fall to replace those going off to college.

7. The kitchenette refurbishment is in process. Richard Belanger built a walnut table that fits in the corner of the room to the right of the door.

8. Lucinda reported that she spoke with four library planners and received bids from two. She will speak with the director of the Dover, MA library which recently did a renovation. The trustees will meet again on June 26, 2012 to discuss this.

The meeting was adjourned at 9:37.

Respectfully submitted,

Jone D. LaBombard, Secretary