

**Board of Trustees**

**Hollis Social Library**

**May 10, 2016**

**Library Meeting Room**

Trustees present: Sarah Booth, Stephanie Stack, Merle Carrus, Jonie LaBombard, Bob Bartis, Amy Kellner and Danielle Scott

Also present: Tanya England, Library Director

1. The meeting was called to order at 7:04 pm.

2.

<b>Motion</b>	To approve the minutes of the April 2016 meeting.		
<b>Made by</b>	Stephanie Stack	<b>Seconded by</b>	Sarah Booth
<b>Vote</b>	Unanimous		

3. Treasurer's Report – Sarah Booth

Fines and copy fees are up from last year.

<b>Motion</b>	To accept a donation of \$245 for NH Humanities Council to a sponsor program.		
<b>Made by</b>	Stephanie Stack	<b>Seconded by</b>	Merle Carrus
<b>Vote</b>	Unanimous		

<b>Motion</b>	To accept the April 2016 Treasurer's Report.		
<b>Made by</b>	Stephanie Stack	<b>Seconded by</b>	Merle Carrus
<b>Vote</b>	Unanimous		

4. Directors Report – Laura England

The library will need to hire a circulation assistant for 8-12 hours per week to replace an employee who is moving out of state.

Laura attended the Hillsborough Coop Library meeting on Friday. Hollis is one of 14 libraries that will be participating in The Big Read. The library has applied for a Boston Bruins grant. Laura attended a conference on strategic planning. The Facebook and Twitter feeds are now being updated regularly. The Children's Room has been rearranged to be able to have story times there.

5. Correspondence

An updated list of trustees will be sent to the NH Library Trustees Association with the 2016-17 membership fees.

6. Laura would like to hire a fourth page who would be available to fill in during current pages' vacations, and then replace a page going to college.

7. The trustees discussed the request of the Hollis CC to use the Meeting Room on Sundays from 10:45 to 11:45 from September to May. The request was denied as there would not be library staff available at that time, and the trustees also have concerns about insurance coverage.

8. The town has appropriately \$13000 to repair rot in the front of the building.

9. Laura would like to have a safety day and a staff development day for the staff.

10. The library needs more coverage in Youth Services. Laura proposed moving a circulation assistant to the youth services desk, and to increase Marcia Beckett's hours to a total of 15 hours to enable her to work with younger children.

11. The meeting was adjourned at 7:52 pm.

Respectfully submitted,

Jonie LaBombard, Secretary