

Board of Trustees
Hollis Social Library
May 7, 2013

Present: Bob Bartis, Jill Heslin, Don MacMillan, Laurel Lang, Karen Knight, Stephanie Stack

Also present: Cindy Mazza, Librarian

Meeting called to order 7:00 PM

Secretary's Report: accepted

Treasurer's Report: budget is on track. Pearl Rideout trust monies need to be discussed, as disbursement of 6% will be taken out by the end of the year. Fine money also needs to be discussed.

Director's Report: Trustees suggested that report include trends in circulation by month, year to date, and year to year.

Old business: none

New business: Background checks are in progress for the two new circulation assistants and children's librarian.

Summer Program: One program will be offered each week. The packets will go out June 10, with a start date of June 24. The theme is "Dig Into Reading." Bob made a motion and Jill seconded to set up a shelf of books pertaining to the program theme, for up to \$1,500 in memory of Jan Squires, a former trustee. The funds will come out of the fine money account. Motion passed, all in favor.

There will be a library open house to celebrate the new carpet and reading areas. It will be held all day Tuesday May 28 during library hours. Food will be provided by the library out of the gifts and donations fund.

Cindy will have a performance review in June. February will be performance review month in the future.

Meeting adjourned 8:15 PM

Respectfully submitted,

Laurel Lang
Acting Secretary