

Board of Trustees

Hollis Social Library

3 April 2012

Trustees present: Laurel Lang, Don MacMillan, Karen Knight, Stephanie Stack, Bob Bartis, Jonie LaBombard, and Michelle Repp

Also present: Lucinda Mazza, Library Director; Dawn Desaulniers, Hollis IT Director; Amanda Hogue, Children's Librarian

The meeting was called to order at 7:04 pm.

1. Dawn Desaulniers reported on her **library server** recommendations. If we put new servers in the 2013 budget we can get by without extending the TLC service contract for one more year. She also recommends buying a combined data/web server at that time.
2. Dawn also reported that the town budget includes **new phones** for the town hall and the library that will be part of a town-wide phone system. It would add one more library phone, and have several voice mail boxes. The charge would be \$5.00 less per month.
3. **Children's Librarian's Report:** Amanda Hogue reported on the 2012 Summer Reading Program: Dream Big...Read! There will be divisions for age 1- grade 1, grades 2-5, and grades 6-12. The popular pancake lunch for registration will continue. There will be a teen photo contest for night images of Hollis.
4. **Secretary's Report:** The March 6, 2012 minutes were accepted as submitted.
5. **Treasurer's Report:** Lucinda reported that the Q1 check from the town is not reflected in this report. Part of the subscription costs newspapers will be paid out of fines. Part of the adult program fee will be reimbursed by Beaver Brook Association. The heating expenses are the same due to an increase in price even though we have used fewer units.
6. **Director's Report:** The library information has been provided to the Finance Manager for the town audit. Lucinda will be attending a Library Leadership Workshop on April 13. There were 19 adult events in February with 116 patrons attending. Total attendance is up 423 from February. The flat screen TV donated by the LeDoux family has been mounted on the wall behind the circulation desk and is being used to display slide shows of library programs.
7. The NH Library Trustees Association dues will be paid by the library.

8. The two Nook e-readers donated to the library in honor of Howard Bigelow's many years of service as a library trustee will be used in-house for the next month and the trustees will reevaluate the best way to use them at the May meeting.

9. The town finance manager has reported to Lucinda that the system is not set up to allow employee vacation time to accrue on January 1 each year, only on the anniversary of their date of hire.

The meeting was adjourned at 8:58pm.

Respectfully submitted,

Jone D. LaBombard