

Board of Trustees  
Hollis Social Library  
March 4, 2014  
Library Meeting Room

Trustees present: Laurel Lang, Bob Bartis, Stephanie Stack, Don MacMillan

Also present: Lucinda Mazza, Library Director, Merle Carrus (Eisman)

The meeting was called to order at 7:05 PM by Stephanie Stack.

1. Secretary's Report: Motion was made to accept the minutes of the February 4, 2014 meeting by Laurel, seconded by Don. Vote was unanimous.
2. Treasurer's report: All is in order. Motion was made to accept the Financial report by Laurel Lang, seconded by Don. Vote was unanimous.
3. Correspondance was received about the original plans for a walkway around the side of the building, which would be added to the playground plans.
4. Director's report: Cindy reported on the leak in the roof, estimates for repair, and damage. Vicki is working on the children's collection, and will be starting to plan the summer reading program.
5. Old Business: Motion was made to approve the job descriptions to go in the policy and procedure manual by Stephanie, seconded by Don. Vote was unanimous. Motion was also made by Stephanie to accept the policy for the fine collection/cash drawer procedures. Seconded by Don, vote was unanimous.
6. Meeting adjourned 7:45 PM

Respectfully submitted,  
Laurel Lang, acting secretary