

BOARD OF TRUSTEES
HOLLIS SOCIAL LIBRARY

March 1, 2011

Trustees present: Marcia Beckett, Karen Knight, Bob Bartis, Jone LaBombard

Also present: Lisa Fabian, Library Aide; Kathi Lewis

The meeting was called to order at 7:02 pm.

1. Director's Report: Lisa Fabian presented the statistical report. She noted that the number of cardholders has decreased as they have weeded out patrons who have not checked out books in five years. The number of reference questions was not collected this month.
2. Secretary's Report: The February 3, 2011 minutes were accepted with a correction in of mad to made in item 3.
3. Treasurer's Report: Marcia Beckett noted that all items are on track. Marcia will discuss the budget with Valerie to make sure she is aware of the amounts for each line item.
4. Correspondence: We received a thank you for donations of surplus books and DVDs and magazines that were sent by the staff to soldiers. We also received one from the Hollis Elementary PTA for Gaye Kurmas' participation as a judge in the Reflections contest.
5. Children's Librarian's Report: Program attendance by children and teens is consistent.
6. Bob Bartis will attend the Town Meeting on March 9th, 2011.
7. We requested that each of the aides contribute a short informative paragraph on their area of responsibility to a report to the trustees each month in the absence of a Director's Report.
8. We discussed possibilities for filling in for staff vacancies until a new Director is hired.

9. Bob, Marcia, and Michelle Repp will form a subcommittee to review the applications for Library Director and decide which candidates will be interviewed. The closing date for applications is March 15.

10. Kathi Lewis spoke about her impressions of the budget hearing where some of the trustees spoke in favor of replacing the \$4000 that was cut from the budget. She also discussed her problems with finding information about the library trustees and budget since it isn't on either the town or the library websites. Reports discussed at trustees meetings will be placed in the binder with the minutes in the future.

The meeting was adjourned at 8:12pm.

Respectfully submitted,

Jone D. LaBombard