

BOARD OF TRUSTEES
HOLLIS SOCIAL LIBRARY
7:00 PM, February 9, 2016
Library Meeting Room

Trustees present: Bob Bartis, Amy Kellner, Sarah Booth, Stephanie Stack, Don MacMillan, and Merle Carrus

Also present: Tanya Griffith, Interim Director

1. The meeting was called to order at 7:05 pm.
- 2.

Motion	To approve the minutes of the January 12, 2015 meeting		
Made by	Sarah Booth	Seconded by	Don MacMillan
Vote	Unanimous		

3. Director's Report - Tanya Griffith

Motion	To accept a check from Mary Loon Coheen for \$280 and cash donations for \$130.		
Made by	Amy Kellner	Seconded by	Sarah Booth
Vote	Unanimous		

4. Treasurer's Report - Sarah Booth

Motion	To accept the financial report for 2015		
Made by	Merle Carrus	Seconded by	Amy Kellner
Vote	Unanimous		

Discussion of new calendar year financials. Review of adult program events; average \$450 per qtr. No changes anticipated to online youth book budget.

5. Amy Kellner reported that the candidates for both the Director and Circulation Assistant have been narrowed. The Trustees will be scheduled to conduct the second round of interviews for the Director with a third round anticipated for the third week in February. The Trustees authorized Tanya to complete the interview process for the circ assistant and proceed with an offer.

6. The trustees reviewed the suggestion box cards. Consideration was noted for the following items; GMO program, moving the DVDs, a book request, loaning of portable DVD player, snack bar and loanable laptops.

The trustees also reviewed the high level items in the 2012 Environmental Audit of the library. More will be presented at the next meeting with data geared for fixing roof leaks.

7. The meeting was adjourned at 8:10 pm.

Respectfully submitted,

Don MacMillan, vice-chair