

Board of Trustees
Hollis Social Library
7pm, 8 January 2013
Library Meeting Room

Trustees present: Laurel Lang, Karen Knight, Don MacMillan, Michelle Repp, Stephanie Stack, Bob Bartis and Jonie LaBombard

Also present: Lucinda Mazza, Library Director

The meeting was called to order at 7:03pm.

1. A motion was made by Stephanie Stack, seconded by Michelle Repp, and unanimously approved: to accept the minutes of the 4 December 2012 meeting as submitted.

2. Director's Report: Lucinda is pleased by the effective management of the 2012 books and materials budget by the library staff who purchase for the library. The new QuickBooks for Non-Profits software has been set up in the format that we will be using in 2013. This was a major project that will save hours each month and improve transparency.

The library will be closed from Monday, 21 January –Sunday, 27 January. A “soft” re-opening will be on 28 January, with a Grand Re-Opening to be held after the furniture arrives for the new seating area. Patrons have responded positively to the upgrade.

Amanda Hogue-Lavallee, Youth Librarian has resigned effective 4 January 2013. The job was posted on 14 December and 24 candidates have applied for the position. In January Sue Dumont will be running the Dungeons and Dragons Club and Tanya Griffith will be running the Mother Daughter Book Club.

Attendance and circulation numbers were down in December, although attendance at children's programs was up.

3. Treasurer's Report: Stephanie Stack, Treasurer, discussed the 2012 financial report for the Hollis Annual Report and the draft budget for 2013.

The meeting was adjourned at 9pm.

Respectfully submitted,

Jone D LaBombard, Secretary